



Bid List Requirements

Summit Construction requires every subcontractor to submit their W9 and Certificate of Insurance to the office to be included on our subcontractor bidders list. Also, we ask that all subcontractors include their W9 and Certificate of Insurance with every bid and/or contract that names Summit Construction as the Certificate Holder and Additionally Insured. An updated copy of your COI should be sent to us automatically every renewal year, preferably by email.

In addition to the requested information above, we need names and contact info of two general contractors that your company has worked for in the recent past. We also attached a referral form that one of your referrals will need to complete and return.

All of this information can be emailed back to heather@summit-construction.com. We appreciate your compliance with this request and please feel free to contact us with any questions or concerns.

Thank you,

Andy Vetter

Summit Construction
Controller

avetter@summit-construction.com

502-897-1044

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<p>PRODUCER</p> <p style="color: red; font-weight: bold;">REQUIRED</p>	<p>CONTACT NAME: REQUIRED</p> <p>PHONE (A/C, No, Ext): FAX (A/C, No):</p> <p>E-MAIL ADDRESS</p>
<p>INSURER(S) AFFORDING COVERAGE</p> <p>INSURER A: REQUIRED</p> <p>INSURER B:</p> <p>INSURER C:</p> <p>INSURER D:</p> <p>INSURER E:</p> <p>INSURER F:</p>	<p style="text-align: right;">NAIC #</p>
<p>NAME AS IT APPEARS ON THE CONTRACT</p>	

COVERAGES **CERTIFICATE NUMBER: 2104357905** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD L	SUB R	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS																																			
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Summit Construction, LLC, and any other party as required by contract documents, are included as Additional Insureds, on a Primary, Non-contributory basis, and Waiver of Subrogation is provided regarding General Liability, Auto Liability & Umbrella, when required by contract.

<p>CERTIFICATE HOLDER</p> <p style="text-align: center;">Summit Construction, LLC 4852 Crittenden Dr Louisville KY 40203</p>	<p>CANCELLATION</p> <p style="text-align: center;">SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> <p style="text-align: center; color: red; font-weight: bold;">REQUIRED</p>
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S U M M I T
C O N S T R U C T I O N

4852 Crittenden Drive
Louisville, KY 40209

Date: _____ **Company (giving reference)** _____

Contact Name: _____

Re: Reference for _____

1. Are you willing to provide a reference for the above Subcontractor/Supplier? Yes No
If No, please fax the questionnaire to our office as soon as possible

GENERAL

2. Has your firm worked with the above named company for 3 years or more? Yes No
3. In your experience, has this Subcontractor/Supplier ever failed to execute an agreement when awarded? Yes No
4. Would you work with this Subcontractor/Supplier again? Yes No
5. In this trade, how would you rate this company's overall performance?
 Poor Below Average Average Above Average Excellent

PERFORMANCE

6. Would you say this Subcontractor/Supplier provides quality installation in accordance with the plans, specs and governing codes? Yes No
7. Does this Subcontractor/Supplier provide the necessary staffing to complete the project in accordance with the Project Schedule? Yes No
8. Does this Subcontractor/Supplier attend and participate in the regular subcontractor coordination meetings? Yes No
9. Does this Subcontractor/Supplier provide submittals and shop drawings in a timely fashion and, in your experience, are the materials and supplies delivered to the site on time? Yes No
10. Is paperwork (such as pay requests, schedule of values, change proposals and releases) produced in a timely fashion and a professional manner? Yes No

FINANCIAL

11. How would you rate this Subcontractor/Supplier competitiveness with respect to pricing, with Poor being the least?
 Poor Below Average Average Above Average Excellent
12. Does this Subcontractor/Supplier provide proper lien releases from suppliers and subcontractors prior to receiving payment? Yes No
13. Are you aware of any instances when this Subcontractor/Supplier has failed to pay their suppliers or subcontractors? Yes No



S U M M I T
C O N S T R U C T I O N

4852 Crittenden Drive
Louisville, KY 40209

14. What is the nature of work they performed for your firm?

15. Other Remarks: _____

A follow-up phone call may be necessary to obtain additional information on answers you may have provided in this questionnaire.

Phone Number: 502-897-1044

PLEASE EMAIL THIS DOCUMENT TO:

Summit Construction
heather@summit-construction.com

Thank You

Summit Construction